



Hindustani Education Society's Azad Senior College, AUSA.

(B.Ed. Program)

Afsar Nagar AUSA, Tq.Ausa Dist. Latur - 413520

Approved by Govt. Of Maharashtra, Recognised by NCTE &
Affiliated to Swami Ramanand Teerth Marathwada University, Nanded.

NOTICE

Date:13/08/2022

The meeting of the IQAC is scheduled to be held at 3.15 p.m.on 18/08/2022 in the principal's cabin. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

Agenda:

S.N.	Agenda for discussion in the meeting
1	To discuss about the formation of IQAC committee
2	To take review of admissions
3	To prepare academic calendar and discuss its monitoring mechanism
4	To develop feedback forms
5	To discuss about conduction of Certificate/ Value Added & Self study courses
6	To discuss about results and organization of remedial classes
7	To initiate mentor mentee programme
8	To decide about entry level test for slow and advance learner.
9	To discuss about seminar on research about IPR.
10	To discuss about organization of workshops and FDP.
11	To discuss about TET guidance, English soft skill course and Aao Urdu Sikhe.
12	To discuss about Environment, society related activities.
13	AOB


Coordinator IQAC




Principal
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Attendance

Date: 18/08/2022

SN	Name of member	Designation	Signature meeting notice received	Signature meeting attended
1	Principal Dr. Balid U.S.	Chairman		
2	Dr. Bidada I.R.	Teacher Representative		
3	Prof. Dhamangaonkar V. K.	Teacher Representative		
4	Dr. Gavane J.B.	Teacher Representative		
5	Prof. Jawade R.D.	Teacher Representative		
6	Prof. Patel A.S.	Teacher Representative		
7	Prof. Agale P.P.	Teacher Representative		
8	Prof. Kalyankar D. V.	Teacher Representative		
9	Dr. Shaikh Afsar Nawaboddin	Management Representative		
10	Mr. Patel P.I.	Senior Admin. Officer		
11	Dr. Arab Aslam Talebsab	Local Society Nominee		
12	Mr. Shaikh Parvej Ibrahim	Student Nominee		
13	Mr. Shaikh Md. Imamoddin Mainoddin	Alumni		
14	Arab Faisal Ahmed	Industrialist Nominee		
15	Prof. Surwase S.B.	IQAC Coordinator		

Date: 18.8.22

Coordinator IQAC



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Minutes of the meeting

Date: 18/08/2022

The principal and chairperson of IQAC Dr.Balid U.S opened the meeting by greeting all the members of IQAC.After discussing the agenda in detail, the following resolutions were approved.

S.N.	Agenda for discussion in the meeting	Resolutions
1	To discuss about the formation of IQAC committee	Till now academic planning committee was looking after quality initiatives. today it is decided to form IQAC as per guidelines. Its first meeting is being held today.
2	To take review of admissions	Yet CAP rounds are going on so can not take review of admissions.
3	To prepare academic calendar and discuss its monitoring mechanism	Decided to prepare academic calendar
4	To develop feedback forms	Decided to develop feedback forms and sought feedback on curriculum
5	To discuss about conduction of Certificate/ Value Added & Self study courses	Decided to conduct certificate course in functional English,English BPO and Library classification self study course.
6	To discuss about results and organization of remedial classes	Decided to conduct remedial classes in evening for students who failed.
7	To initiate mentor mentee programme	Decided to Implement mentor mentee program.
8	To decide about entry level test for slow and advance learner.	It is decided to conduct entry level test for FY students to decide slow and advance learner.
9	To discuss about seminar on research about IPR.	Its is decided to conduct one day workshop on research and IPR
10	To discuss about organization of workshops and FDP.	It is decided to organize workshop on teaching,TET and few FDPs.
11	To discuss about TET guidance, English soft skill course and Aao Urdu Sikhe.	It is decided to conduct TET guidance classes English soft skill course and Aao urdu sikhe course.
12	To discuss about Environment, society related activities.	Decided to make plantation and arrange rallys related with environment and Swach bharaat Abhiyan
13	AOB	It is decided to conduct guest lectures.

Prof. Jawade R.D.proposed vote of thanks. The meeting was adjournedat 5.00 p.m.


Coordinator IQAC



Date 18/8/22


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Action Taken Report

Date: 19/08/2022

S.N.	RESOLUTION	Action Taken Report/ Compliance
1	Till now academic planning committee was looking after quality initiatives. today it is decided to form IQAC as per guidelines. Its first meeting is being held today.	Formed IQAC as per norms of NAAC and its first meeting conducted on 14/07/2022. Second meeting is decided to conduct on 20/11/2022.
2	Yet CAP rounds are going on so cannot take review of admissions.	Completed 50 admissions of B.Ed FY through CAP
3	Decided to prepare academic calendar	Prepared academic calendar as per University decided calendar.
4	Decided to develop feedback forms and sought feedback on curriculum	Developed feedback forms for students parents Alumni Employer etc and it is decided to take feedback from all stake holders in march 2023
5	Decided to conduct certificate course in functional English, English BPO and Library classification self study course.	certificate courses time table prepared and started teaching Functional English, English BPO and Library classification course.
6	Decided to conduct remedial classes in evening for students who failed.	Time table for Remedial classes displayed and started to conduct.
7	Decided to Implement mentor mentee program.	Initiated mentor mentee programme
8	It is decided to conduct entry level test for FY students to decide slow and advance learner.	Entry level test date is finalized and decided criteria of slow and advance learner.
9	Its is decided to conduct one day workshop on research and IPR	Decided to conduct seminar on Research paper writing in March 2023.
10	It is decided to organize workshop on Teaching, TET and few FDPs.	Decided to conduct TET workshop, Teaching aid workshop and excel workshop in December 2022. FDP on NEP conducted. Decide to conduct SSR workshop in February 2023
11	It is decided to conduct TET guidance classes English soft skill course and Aao urdu sikhe course.	Started TET guidance classes English Soft skill course and Aao urdu sikhe course.
12	Decided to make plantation and arrange rallies related with environment and Swach bhara Abhiyan	Tree plantation completed on 16/08/2022 participated in road safety program.
13	It is decided to conduct guest lectures.	Guest lecture by Alumni conducted in October 2022

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NOTICE

Date:18/11/2022

The meeting of the IQAC is scheduled to be held at 3.15 p.m.on 20/11/2022 in the principal's cabin. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

Agenda:

S.N.	Agenda for discussion in the meeting
1	To approve the minutes of previous meeting and its ATR.
2	To discuss about Curriculum Planning
3	To discuss about Microteaching & practice Teaching Planning,
4	To discuss about code of conduct
5	To discuss about alumni meeting
6	To organize FDP
7	To go for academic audit
8	AOB


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Attendance

Date: 20/11/2022

SN	Name of member	Designation	Signature meeting notice received	Signature meeting attended
1	Principal Dr. Balid U.S.	Chairman		
2	Dr. Bidada I.R.	Teacher Representative		
3	Prof. Dhamangaonkar V. K.	Teacher Representative		
4	Dr. Gavane J.B.	Teacher Representative		
5	Prof. Jawade R.D.	Teacher Representative		
6	Prof. Patel A.S.	Teacher Representative		
7	Prof. Agale P.P.	Teacher Representative		
8	Prof. Kalyankar D. V.	Teacher Representative		
9	Dr. Shaikh Afsar Nawaboddin	Management Representative		
10	Mr. Patel P.I.	Senior Admin. Officer		
11	Dr. Arab Aslam Talebsab	Local Society Nominee		
12	Mr. Shaikh Parvej Ibrahim	Student Nominee		
13	Mr. Shaikh Md. Imamoddin Mainoddin	Alumni		
14	Arab Faisal Ahmed	Industrialist Nominee		
15	Prof. Surwase S.B.	IQAC Coordinator		

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Minutes of the meeting

Date: 21/11/2022

The principal and chairperson of IQAC Dr.Balid U.S opened the meeting by greeting all the members of IQAC.After discussing the agenda in detail, the following resolutions were approved.

S.N.	Agenda for discussion in the meeting	Resolutions
1	To approve the minutes of previous meeting and its ATR.	Minutes of meeting held on 18/08/2022 discuss and approved.ATR on it discussed and approved.
2	To discuss about Curriculum Planning	Curriculum planning committee should give report.
3	To discuss about Microteaching & practice Teaching Planning,	Decided to conduct workshop on micro teaching.
4	To discuss about code of conduct	Decided to form code on conduct committee and arrange its meeting and finalized code of conduct.
5	To discuss about alumni meeting	Decided to make registration of Alumni association and conduct its meeting in December 2022.
6	To organize FDP	Decided to conduct FDP for teaching and Non teaching staff.
7	To go for academic audit	Send proposal for academic audit to university.
8	AOB	Conduct sports and cultural competition.

Prof. Jawade R.D.proposed vote of thanks. The meeting was adjourned at 5.00 p.m.


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Action Taken Report

Date: 17/02/2023

S.N.	RESOLUTION	Action Taken Report/ Compliance
1	Minutes of meeting held on 14/07/2022 discuss and approved.ATR on it discussed and approved.	Minutes on meeting and action taken on it were approved.
2	Curriculum planning committee should give report.	Curriculum planning committee decided dates of internal exam and internship at school.
3	Decided to conduct workshop on micro teaching.	Conducted TET workshop on 02/12/2022.
4	Decided to form code on conduct committee and arrange its meeting and finalized code of conduct.	Code of conduct committee decided the codes and conducted meeting of student teacher non teaching staff.
5	Decided to make registration of Alumni association and conduct its meeting in December 2022.	Application for registration of Alumni association was submitted but didn't give permission. So it is decided to conduct meeting without registration.
6	Decided to conduct FDP for teaching and Non teaching staff.	FDP on Excel for Non teaching conducted.
7	Send proposal for academic audit to university.	Proposal for academic audit forwarded to university
8	Conduct sports and cultural competition.	Some sports and cultural competitions organized


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INTERNAL QUALITY ASSURANCE CELL 2022-23


Date: 17/02/2023

NOTICE

The meeting of the IQAC is scheduled to be held at 2.15 p.m. on 18/02/2023 in the principal's cabin. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

Agenda:

S.N.	Agenda for discussion in the meeting
1	To discuss about PBAS forms
2	To discuss about Confidential Reports for Non-Teaching staff
3	To discuss about internship implementation programme
4	To organize FDP for non-teaching and Teaching staff
5	AOB


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Attendance

Date: 18/02/2023

SN	Name of member	Designation	Notice Received	Meeting attended
1	Principal Dr. Balid U.S.	Chairman		
2	Dr. Bidada I.R.	Teacher Representative		
3	Prof. Dhamangaonkar V. K.	Teacher Representative		
4	Dr. Gavane J.B.	Teacher Representative		
5	Prof. Jawade R.D.	Teacher Representative		
6	Prof. Patel A.S.	Teacher Representative		
7	Prof. Agale P.P.	Teacher Representative		
8	Prof. Kalyankar D. V.	Teacher Representative		
9	Dr. Shaikh Afsar Nawaboddin	Management Representative		
10	Mr. Patel P.I.	Senior Admin. Officer		
11	Dr. Arab Aslam Talebsab	Local Society Nominee		
12	Mr. Shaikh Parvej Ibrahim	Student Nominee		
13	Mr. Shaikh Md. ImamoddinMainoddin	Alumni		
14	Arab Faisal Ahmed	Industrialist Nominee		
15	Prof. Surwase S.B.	IQAC Coordinator		

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Minutes of the meeting

Date: 19/02/2023

The principal and chairperson of IQAC Dr.Balid U.S.opened the meeting by greeting all the members of IQAC. After discussing the agenda in detail, the following resolutions were approved.

S.N.	AGENDA	RESOLUTION
1	To discuss about PBAS forms	It is decided to collect PBAS forms from staff and analyze them
2	To discuss about Confidential Reports for Non-Teaching staff	It is decided to collect Confidential Reports for Non-Teaching staff and submit report to sanstha
3	To discuss about internship implementation programme	Students allocation to school initiated and teacher observer are allocated
4	To organize FDP for non-teaching staff	Conducted TET workshop and SSR preparation Workshop. Decided to conduct Teaching aids workshop on 30.1.23
5	AOB	Discussed about sending IIQA to NAAC for first Cycle.

Prof. Surwase S.B.proposed vote of thanks. The meeting was adjourned at 3.15.00p.m.


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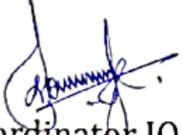
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Action Taken Report

Date: 03/05/2023

S.N.	RESOLUTION	Action Taken Report/ Compliance
1	It is decided to collect PBAS forms from staff and analyze them	Collected PBAS forms from staff and analyse them
2	It is decided to collect Confidential Reports for Non-Teaching staff and submit report to sanstha	Collected Confidential Reports from Non-Teaching staff
3	Students allocation to school initiated and teacher observer are allocated	Sent students for internship. Collected reports on it from school by Teacher observer
4	Conducted TET workshop and SSR preparation Workshop. Decided to conduct Teaching aids workshop on 30.1.23	Organized FDP for non-teaching staff
5	Discussed about sending IIQA to NAAC for first Cycle	Discussed about doing NAAC and decided to send IIQA in Next year 23-24


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INTERNAL QUALITY ASSURANCE CELL 2022-23


Date: 01/05/2023

NOTICE

The meeting of the IQAC is scheduled to be held at 2.15 p.m. on 4/5/2023 in the principal's cabin. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

Agenda:

S.N.	Agenda for discussion in the meeting
1	To discuss about TET classes
2	To discuss about certificate courses
3	To discuss about communication skills enhancement programme
4	AOB


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Attendance

Date: 04/05/2023

SN	Name of member	Designation	Notice Received	Meeting attended
1	Principal Dr. Balid U.S.	Chairman		
2	Dr. Bidada I.R.	Teacher Representative		
3	Prof. Dhamangaonkar V. K.	Teacher Representative		
4	Dr. Gavane J.B.	Teacher Representative		
5	Prof. Jawade R.D.	Teacher Representative		
6	Prof. Patel A.S.	Teacher Representative		
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11	Dr. Arab Aslam Talebsab	Local Society Nominee		
12	Mr. Shaikh Parvej Ibrahim	Student Nominee		
13	Mr. Shaikh Md. ImamoddinMainoddin	Alumni		
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15	Prof. Surwase S.B.	IQAC Coordinator		

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Minutes of the meeting

Date: 04/05/2023

The principal and chairperson of IQAC Dr.Balid U.S.opened the meeting by greeting all the members of IQAC. After discussing the agenda in detail, the following resolutions were approved.

S.N.	AGENDA	RESOLUTION
1	To discuss about TET classes	IQAC should collect the reports of TET guidance classes.
2	To discuss about certificate courses	IQAC should collect report on certificate courses and make its analysis.
3	To discuss about communication skills enhancement programme	IQAC should take review of English communication enhancement program Aao urdu sikhe program.
4	AOB	IQAC should prepared PBAS report and Non teachings appraisal report.also IQAC should analyse feedback collected and submit its action taken report to university.

Prof. Surwase S.B.proposed vote of thanks. The meeting was adjourned at 3.15.00p.m.


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Action Taken Report

Date: 19/07/2023

S.N.	RESOLUTION	Action Taken Report/ Compliance
1	IQAC should collect the reports of TET guidance classes.	IQAC collected report on TET guidance.
2	IQAC should collect report on certificate courses and make its analysis.	IQAC collectd report of certificate courses
3	IQAC should take review of English communication enhancement program Aao urdu sikhe program.	IQAC collected report of English communication and Aao Urdu sikhe program
4	IQAC should prepared PBAS report and Non teachings appraisal report.also IQAC should analyse feedback collected and submit its action taken report to university.	IQAC analyzed PBAS form and analyzed feedback on curriculum also sent report to university.


Coordinator IQAC




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