



Hindustani Education Society's
Azad Senior College AUSA
2018-19

VALUE ADDED COURSE

Functional English



ABOUT THE COURSE

" - II" is an intermediate-level course that builds upon the foundational knowledge and skills acquired in the introductory course on functional English. The course focuses on further developing and refining essential communication skills necessary for effective interpersonal and professional communication about the course

Course Code :- VAFE

Duration of the course:-

30 Hours

Eligibility :-Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-

English

Objective:- To make students aware of the English language's communicative potential. It will also aid in the inhibition of ethical principles in students.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- Be aware of correct usage of English Grammar in Listening and Writing.
- Improve their reading fluency skills through extensive reading.
- Develop their ability as critical readers and writers.
- Develop their Elocution.
- Improve their speaking ability both in fluency and comprehension.

Syllabus (Course Content)

Unit 1 : Learning Skills (6 Hours)

- a. Labeling a diagram
- b. Short answer questions in Comprehension
- c. Dialogue and monologue

Unit-2 Speaking Skills (6 Hours)

- Introducing oneself (Spoken Greeting requests)
- Interview-answers-questions

Unit-3 Writing Skills (6 Hours)

- Letter writing
- General Essay

Unit-4 Reading Skills (6 Hours)

- Skimming**
- Scanning**

Unit-5 Practical Testing (6 Hours)

- 1. Group discussion**
- 2. Passage Reading**
- 3. Passage writing**



Hindustani Education Society's
Azad Senior College Ausa
2018-19

VALUE ADDED COURSE

**English for
Business Process
Outsourcing
(EBPO)**



ABOUT THE COURSE

Speaking English is important in the workplace. It is not only applicable to the BPO industry. It is particularly important in the BPO industry since you have to communicate with cross-border clients in every instance.

Course Code :- VAEB

Duration of the course:-
(30 Hrs)

Eligibility :-Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-
English

Objective:- 1.To understand basics and different stages of BPO 2. Apply Grammer for different business communications 3.Comprehend and critically apply effective professional writing.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- 1.Have in-depth knowledge on the aspects related to BPO
- 2.Enhance their communication, Skills.
- 3.Became aware of the various processes in BPO.
- 4.Acquiire necessary skills to manage various position in BPO Sector.
- 5.Become effective in reading and understanding spelling and Grammer..

Syllabus (Course Content)

Unit 1	(6 Hours)
a.BPO-Defination	
b.Tyoes of BPO	
Unit-2	(6 Hours)
a.Phonetic Symbols	
b.Accent and Intonation	
Unit-3	(6 Hours)
a.Variations and types of accents	
b.Neutral Accent	
Unit-4	(6 Hours)
a.Commonly Confused words	
b.Error Analysis	
Unit-5	(6 Hours)
a.Comprehension	
b.Spelling and Vocabulary	



Hindustani Education Society's
Azad Senior College AUSA
2019-20

VALUE ADDED COURSE

Functional English



ABOUT THE COURSE

" - II" is an intermediate-level course that builds upon the foundational knowledge and skills acquired in the introductory course on functional English. The course focuses on further developing and refining essential communication skills necessary for effective interpersonal and professional communication about the course

Course Code :- VAFE

Duration of the course:-

30 Hours

Eligibility :-Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-

English

Objective:- To make students aware of the English language's communicative potential. It will also aid in the inhibition of ethical principles in students.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- Be aware of correct usage of English Grammar in Listening and Writing.
- Improve their reading fluency skills through extensive reading.
- Develop their ability as critical readers and writers.
- Develop their Elocution.
- Improve their speaking ability both in fluency and comprehension.

Syllabus (Course Content)

Unit 1 : Learning Skills (6 Hours)

- a. Labeling a diagram
- b. Short answer questions in Comprehension
- c. Dialogue and monologue

Unit-2 Speaking Skills (6 Hours)

- Introducing oneself (Spoken Greeting requests)
- Interview-answers-questions

Unit-3 Writing Skills (6 Hours)

- Letter writing
- General Essay

Unit-4 Reading Skills (6 Hours)

- Skimming**
- Scanning**

Unit-5 Practical Testing (6 Hours)

- 1. Group discussion**
- 2. Passage Reading**
- 3. Passage writing**



Hindustani Education Society's
Azad Senior College Ausa
2019-20

VALUE ADDED COURSE

**English for
Business Process
Outsourcing
(EBPO)**



ABOUT THE COURSE

Speaking English is important in the workplace. It is not only applicable to the BPO industry. It is particularly important in the BPO industry since you have to communicate with cross-border clients in every instance.

Course Code :- VAEB

**Duration of the course:-
(30 Hrs)**

Eligibility :- Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-

English

Objective:- 1.To understand basics and different stages of BPO 2. Apply Grammer for different business communications 3.Comprehend and critically apply effective professional writing.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- 1.Have in-depth knowledge on the aspects related to BPO
- 2.Enhance their communication, Skills.
- 3.Became aware of the various processes in BPO.
- 4.Acquire necessary skills to manage various position in BPO Sector.
- 5.Become effective in reading and understanding spelling and Grammer.

Syllabus (Course Content)

Unit 1 a.BPO-Defination b.Tyoes of BPO	(6 Hours)
Unit-2 a.Phonetic Symbols b.Accent and Intonation	(6 Hours)
Unit-3 a.Variations and types of accents b.Neutral Accent	(6 Hours)
Unit-4 a.Commonly Confused words b.Error Analysis	(6 Hours)
Unit-5 a.Comprehension b.Spelling and Vocabulary	(6 Hours)



Hindustani Education Society's
Azad Senior College AUSA
2021-22

VALUE ADDED COURSE

Functional English



ABOUT THE COURSE

" - II" is an intermediate-level course that builds upon the foundational knowledge and skills acquired in the introductory course on functional English. The course focuses on further developing and refining essential communication skills necessary for effective interpersonal and professional communication about the course

Course Code :- VAFE

Duration of the course:-

30 Hours

Eligibility :-Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-

English

Objective:- To make students aware of the English language's communicative potential. It will also aid in the inhibition of ethical principles in students.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- Be aware of correct usage of English Grammar in Listening and Writing.
- Improve their reading fluency skills through extensive reading.
- Develop their ability as critical readers and writers.
- Develop their Elocution.
- Improve their speaking ability both in fluency and comprehension.

Syllabus (Course Content)

Unit 1 : Learning Skills (6 Hours)

- a. Labeling a diagram
- b. Short answer questions in Comprehension
- c. Dialogue and monologue

Unit-2 Speaking Skills (6 Hours)

- Introducing oneself (Spoken Greeting requests)
- Interview-answers-questions

Unit-3 Writing Skills (6 Hours)

- Letter writing
- General Essay

Unit-4 Reading Skills (6 Hours)

- Skimming**
- Scanning**

Unit-5 Practical Testing (6 Hours)

- 1. Group discussion**
- 2. Passage Reading**
- 3. Passage writing**



Hindustani Education Society's
Azad Senior College AUSA
2021-22

VALUE ADDED COURSE

**English for
Business Process
Outsourcing
(EBPO)**



ABOUT THE COURSE

Speaking English is important in the workplace. It is not only applicable to the BPO industry. It is Particularly important in the BPO industry since you have to communicate with cross-border clients in every instance.

Course Code :- VAEB

Duration of the course:-
(30 Hrs)

Eligibility :-Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-
English

Objective:- 1.To understand basics and different stages of BPO 2. Apply Grammer for different business communications 3.Comprehend and critically apply effective professional writing.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- 1.Have in-depth knowledge on the aspects related to BPO
- 2.Enhance their communication, Skills.
- 3.Became aware of the various processes in BPO.
- 4.Acquiire necessary skills to manage various position in BPO Sector.
- 5.Become effective in reading and understanding spelling and Grammer..

Syllabus (Course Content)

Unit 1	(6 Hours)
a.BPO-Defination	
b.Tyoes of BPO	
Unit-2	(6 Hours)
a.Phonetic Symbols	
b.Accent and Intonation	
Unit-3	(6 Hours)
a.Variations and types of accents	
b.Neutral Accent	
Unit-4	(6 Hours)
a.Commonly Confused words	
b.Error Analysis	
Unit-5	(6 Hours)
a.Comprehension	
b.Spelling and Vocabulary	



Hindustani Education Society's
Azad Senior College AUSA
2022-23

VALUE ADDED COURSE

Functional English



ABOUT THE COURSE

" - II" is an intermediate-level course that builds upon the foundational knowledge and skills acquired in the introductory course on functional English. The course focuses on further developing and refining essential communication skills necessary for effective interpersonal and professional communication about the course

Course Code :- VAFE

Duration of the course:-

30 Hours

Eligibility :- Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-

English

«-----»
Objective:- To make students aware of the English language's communicative potential. It will also aid in the inhibition of ethical principles in students.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- Be aware of correct usage of English Grammar in Listening and Writing.
- Improve their reading fluency skills through extensive reading.
- Develop their ability as critical readers and writers.
- Develop their Elocution.
- Improve their speaking ability both in fluency and comprehension.

Syllabus (Course Content)

Unit 1 : Learning Skills (6 Hours)

- a. Labeling a diagram
- b. Short answer questions in Comprehension
- c. Dialogue and monologue

Unit-2 Speaking Skills (6 Hours)

- Introducing oneself (Spoken Greeting requests)
- Interview-answers-questions

Unit-3 Writing Skills (6 Hours)

- Letter writing
- General Essay

Unit-4 Reading Skills (6 Hours)

- Skimming**
- Scanning**

Unit-5 Practical Testing (6 Hours)

- 1. Group discussion**
- 2. Passage Reading**
- 3. Passage writing**



Hindustani Education Society's
Azad Senior College AUSA
2022-23

VALUE ADDED COURSE

**English for
Business Process
Outsourcing
(EBPO)**



ABOUT THE COURSE

Speaking English is important in the workplace. It is not only applicable to the BPO industry. It is Particularly important in the BPO industry since you have to communicate with cross-border clients in every instance.

Course Code :- VAEB

**Duration of the course:-
(30 Hrs)**

Eligibility :-Any student learning in B.Ed first/second year degree programme of any stream.

Medium of Instruction :-

English

Objective:- 1.To understand basics and different stages of BPO 2. Apply Grammer for different business communications 3.Comprehend and critically apply effective professional writing.

COURSE LEARNING OUTCOME

By the end of the course student shall be able to

- 1.Have in-depth knowledge on the aspects related to BPO
- 2.Enhance their communication, Skills.
- 3.Became aware of the various processes in BPO.
- 4.Acquire necessary skills to manage various position in BPO Sector.
- 5.Become effective in reading and understanding spelling and Grammer.

Syllabus (Course Content)

Unit 1	(6 Hours)
a.BPO-Defination	
b.Tyoes of BPO	
Unit-2	(6 Hours)
a.Phonetic Symbols	
b.Accent and Intonation	
Unit-3	(6 Hours)
a.Variations and types of accents	
b.Neutral Accent	
Unit-4	(6 Hours)
a.Commonly Confused words	
b.Error Analysis	
Unit-5	(6 Hours)
a.Comprehension	
b.Spelling and Vocabulary	



Name of the Student: <u>Sasture S.S.</u>	
Exam Seat No.: <u>VAFE001</u>	Marks Obtained: <u>20</u>
Signature Of the Teacher: <u>shim</u>	<u>40</u>

1. We saw no one there-----?

- a) shall we b) did we ² c) don't we d) none of the above

2. The situation in which message is delivered is the

- a) source ² b) content c) medium d) channel

3. Communication requires---

- a) accurecy b) fluency c) appropriacy d) all the above ²

4. This is the first time I ----- your city.

- a) visited ² b) was visiting c) have visited d) had visited

5. Speaking skill is the function of ----- sense.

- a) channel b) listening c) understanding d) lingual ²

6. Identifying is possible because of ----

- a) skimming b) skinning c) both ² d) none

7. What is part of an application?

- a) subject b) object c) attachment ² d) appendice

8. How is an official letter no sent?

- a) by hand b) by post c) by e-mail d) by car ²

9. For report writing we need---

- a) careful info ² b) morphology c) corpus d) exoression

10. Which of these is not a step in listening process?

- a) to stop talking b) receiving c) misinterpreting ² d) responding

11. What are the listening levels?

- a) one b) two c) four d) five ²

12. Fear of rejection is one type of -----
a) depression b) failure c) sadness d) speech anxiety
13. Voice expressions can be judged by -----
a) vocals b) tone of voice c) speed of voice d) words selections
14. Good speakers have the ability of -----
a) quick analysis b) understanding c) paraphrasing d) all of them
15. At end of speech we ----
a) conclude b) repeat c) paraphrase d) pause
16. if you do not understand what you read, what one thing you could do?
a) skip it b) ask the teacher c) reread it d) recall it
17. what two steps should be done together?
a) recite/review b) read/review c) read/recite d) read/question
18. which one of the following is not a reading technique?
a) scanning b) skimming c) fiction d) intensive reading
19. Looking for a number in your phone is an example of---
a) intensive b) extensive c) skimming d) scanning
20. ----- is a complex cognitive PBO process of decoding symbols to derive meaning
a) writing b) listning c) reading d) speaking



Name of the Student:	Kureshi H.K.		
Exam Seat No.:-	VAFE001	Marks Obtained:-	12 / 40
Signature Of the Teacher:			

Tick mark to the correct answer

1. What are the listening levels?

- a) one b) two c) four d) five

2. Fear of rejection is one type of -----

- a) depression b) failure c) sadness d) speech anxiety

3. Voice expressions can be judged by -----

- a) vocals b) tone of voice c) speed of voice d) words selections

4. Good speakers have the ability of -----

- a) quick analysis b) understanding c) paraphrasing d) all of them

5. At end of speech we ----

- a) conclude b) repeat c) paraphrase d) pause

6. if you do not understand what you read, what one thing you could do?

- a) skip it b) ask the teacher c) reread it d) recall it

7. what two steps should be done together?

- a) recite/review b) read/review c) read/recite d) read/question

8. which one of the following is not a reading technique?

- a) scanning b) skimming c) fiction d) intensive reading

9. Looking for a number in your phone is an example of---

- a) intensive b) extensive c) skimming d) scanning

10. ----- is a complex cognitive PBO process of decoding symbols to derive meaning

- a) writing b) listning c) reading d) speaking

11. We saw no one there-----?

- a) shall we b) did we c) don't we d) none of the above

12. The situation in which message is delivered is the
a) source b) content c) medium d) channel
13. Communication requires---
a) accuracy b) fluency c) appropriacy d) all the above
14. This is the first time I ----- your city.
a) visited b) was visiting c) have visited d) had visited
15. Speaking skill is the function of ----- sense.
a) channel b) listening c) understanding d) lingual
16. Identifying is possible because of ----
a) skimming b) skinning c) both d) none
17. What is part of an application?
a) subject b) object c) attachment d) appendice
18. How is an official letter no sent?
a) by hand b) by post c) by e-mail d) by car
19. For report writing we need---
a) careful info b) morphology c) corpus d) exoression
20. Which of these is not a step in listening process?
a) to stop talking b) receiving c) misinterpreting d) responding



Name of the Student: Buva A.D.	
Exam Seat No.: VAFE001	Marks Obtained: 34/40
Signature Of the Teacher: Basak	

Tick mark to the correct answer

1. Identifying is possible because of ----

- a) skimming ² b) skinning c) both d) none

2. What is part of an application?

- a) subject ² b) object c) attachment d) appendice

3. How is an official letter no sent?

- a) by hand b) by post c) by e-mail d) by car ²

4. For report writing we need---

- a) careful info ² b) morphology c) corpus d) exoression

5. Which of these is not a step in listening process?

- a) to stop talking b) receiving c) misinterpreting ² d) responding

6. What are the listening levels?

- a) one ² b) two c) four d) five

7. Fear of rejection is one type of -----

- a) depression b) failure c) sadness d) speech anxiety ²

8. Voice expressions can be judged by -----

- a) vocals b) tone of voice ² c) speed of voice d) words selections

9. Good speakers have the ability of -----

- a) quick analysis ² b) understanding c) paraphrasing d) all of them

10. At end of speech we ----

- a) conclude ² b) repeat c) paraphrase d) pause

11. if you do not understand what you read, what one thing you could do?

- a) skip it b) ask the teacher ² c) reread it d) recall it

12. what two steps should be done together?
a) recite/review b) read/review c) read/recite d) read/question
13. which one of the following is not a reading technique?
a) scanning b) skimming c) fiction d) intensive reading
14. Looking for a number in your phone is an example of---
a) intensive b) extensive c) skimming d) scanning
15. ----- is a complex cognitive PBO process of decoding symbols to derive meaning
a) writing b) listning c) reading d) speaking
16. We saw no one there-----?
a) shall we b) did we c) don't we d) none of the above
17. The situation in which message is delivered is the
a) source b) content c) medium d) channel
18. Communication requires---
a) accurecy b) fluency c) appropriacy d) all the above
19. This is the first time I ----- your city.
a) visited b) was visiting c) have visited d) had visited
20. Speaking skill is the function of ----- sense.
a) channel b) listening c) understanding d) lingual

Hindustani Education Society's
AZAD SENIOR COLLEGE, AUSA.
VALUE ADDED COURSE IN ENGLISH FOR BPO
VAEB-2018
EXAMINATION FEB-2018
(MCQ)



(17/02/2019)

Time: 10:30 pm to 11:30 pm

Max. Marks: 40

Name of the student	Arab S.A.	Marks Obtained	32/40
Exam Seat Number	VAEB 001	Signature of the Teacher	

N.B.:- 1. All questions are compulsory.

2. All questions carry equal marks.

3. Tick mark (✓) to the correct answer.

1. The environment damage caused by the spill of oil will last

- a) For several years b) to several years c) for years severally d) to many years

2. Which of the following words is closest to the word in the question

- a) Body b) policeman c) grains d) vegetables

3. Identify the words which share a relationship similar to the words in the question

- a) Admiration: Love b) Life: hope c) Happiness: sorrow d) Youth: fun

4. Anu takes not only dance classes ----- singing classes

- a) but b) too c) but also d) but too

5. The presenter got angry when he discovered that the LCD was -----

- a) out of order b) not on c) outside d) in order

6. Which of the following words is closest to the word in the question nibble?

- a) Eat b) drink c) sleep d) dance

7. Which of the following words is closest in the question Eradicate?

- a) Launch b) sow c) remove d) plough

8. Identify the similar words for Doctor-Drugs

- a) Pianist-Piano b) Cricketer-Ball c) Professor-Lecture d) Honeybee-Hive

9. Balu earning for a day was Rs. 50/- his earning grow by 60% how much does he earns now?

- a) 60 b) 70 c) 80 d) 100

10. Which of the following words is closest to wheezing?

- a) Swimming b) Breathing c) Playing d) Waving

11. Identify the similar words Ex- Surf: Internet

- a) Food: chef b) Look: book c) Drive: Bi-cycle d) Browse: website

12. Identify the words which share a relationship similar to the words in the question

Keys:Piano

- a) Keys: Computer b) String: Guitar c) Flowers: garden d) None of the above

13. Which of the following words is closest to the word in the question (Ameliorate)

- a) Improve b) excess c) degrade d) bad

14. $[(20+15)*(20-15)]/5$

- a) 35 b) 5 c) 10 d) 20

15. The thief ----- the door.

- a) Broke open b) opened c) Broke d) unlocked

16. If bob (call)-----, tell him I will call him back

- a) Calls b) called c) call d) call up

17. The women wished she ----- a tough action against the culprits.

- a) had taken b) should take c) took d) taken

18. Identify the words which share a relationship similar to the words in the question

Birds: Flock

- a) Sheeps: Herd b) Aeroplanes: Fleet c) Crows: Murder d) all the above

19. If you had asked her permission she (not let)----- you go.

- a) won't let b) will not let c) wouldn't have let d) will not have let

20. I wouldn't have got tulips for you if I ----- (know) that you didn't like them.

- a) knew b) had known c) have known d) know
-

Hindustani Education Society's
AZAD SENIOR COLLEGE, AUSA.
VALUE ADDED COURSE IN ENGLISH FOR BPO
VAEB-2022
EXAMINATION FEB-2022
(MCQ)



(25/02/2022)

Time: 11:00 pm to 12:30 pm

Max. Marks: 40

Name of the student	Bunika Nabila Anjum	Marks Obtained	24 10
Exam Seat Number	VAEB001	Signature of the Teacher	Aleh

- N.B.:-** 1. All questions are compulsory.
 2. All questions carry equal marks.
 3. Tick mark (✓) to the correct answer.

- Identify the similar words Ex- Surf: Internet
 a) Food: che~~y~~ b) Look: book c) Drive: Bi-cycle d) Browse: website
- Identify the words which share a relationship similar to the words in the question Keys:Piano
 a) Keys: Computer b) ~~String~~: Guitar² c) Flowers: garden d) None of the above
- Which of the following words is closest to the word in the question (Ameliorate)
 a) Improve b) ~~excess~~ c) degrade d) bad
- $4. [(20+15)*(20-15)]/5$
 a) ~~35~~² b) 5 c) 10 d) 20
- The thief ----- the door.
 a) Broke open b) ~~opened~~ c) Broke d) unlocked
- The environment damage caused by the spill of oil will last
 a) ~~For~~ several years² b) to several years c) for years severally d) to many years
- Which of the following words in closet to the word in the question
 a) Body b) policeman c) grains d) ~~vegetables~~²
- Identify the words which share a relationship similar to the words in the question
 a) Admiration: Love b) Life: hope c) ~~Happiness~~: sorrow² d) Youth: fun
- Anu takes not only dance classes ----- singing classes
 a) but b) too c) but also d) ~~but~~ too²
- The presenter got angry when he discovered that the LCD was -----
 a) out of order b) ~~not on~~² c) outside d) in order
- Which of the following words is closest to the word in the question nibble?

a) Eat b) drink c) sleep d) dance

12. Which of the following words is closest in the question Eradicate?

a) Launch b) sow c) remove d) plough

13. Identify the similar words for Doctor-Drugs

a) Pianist-Piano b) Cricketer-Ball c) Professor-Lecture d) Honeybee-Hive

14. Balu earning for a day was Rs. 50/- his earning grow by 60% how much does he earns now?

a) 60 b) 70 c) 80 d) 100

15. Which of the following words is closest to wheezing?

a) Swimming b) Breathing c) Playing d) Waving

16. If bob (call)-----, tell him I will call him back

a) Calls b) called c) call d) call up

17. The women wished she ----- a tough action against the culprits.

a) had taken b) should take c) took d) taken

18. Identify the words which share a relationship similar to the words in the question

Birds: Flock

a) Sheeps: Herd b) Aeroplanes: Fleet c) Crows: Murder d) all the above

19. If you had asked her permission she (not let)----- you go.

a) won't let b) will not let c) wouldn't have let d) will not have let

20. I wouldn't have got tulips for you if I ----- (know) that you didn't like them.

a) knew b) had known c) have known d) know

Hindustani Education Society's
AZAD SENIOR COLLEGE, AUSA.
VALUE ADDED COURSE IN ENGLISH FOR BPO
VAEB-2023
EXAMINATION FEB-2023
(MCQ)



(18/02/2023)

Time: 10:00 am to 11:00 am

Max. Marks: 40

Name of the student	Bogwar Iashad		Marks Obtained	28 40
Exam Seat Number	VAEB001	Signature of the Teacher	<i>Ajmer</i>	

- N.B.:-** 1. All questions are compulsory.
 2. All questions carry equal marks.
 3. Tick mark (✓) to the correct answer.

1. If bob (call)-----, tell him I will call him back

- a) Calls ✓
 b) called c) call d) call up

2. The women wished she ----- a tough action against the culprits.

- a) had taken b) should take ✓
 c) took d) taken

3. Identify the words which share a relationship similar to the words in the question

Birds: Flock

- a) Sheeps: Herd ✓
 b) Aeroplanes: Fleet c) Crows: Murder d) all the above

4. If you had asked her permission she (not let)----- you go.

- a) won't let b) will not let c) wouldn't have let d) will not have let ✓

5. I wouldn't have got tulips for you if I ----- (know) that you didn't like them.

- a) knew b) had known ✓
 c) have known d) know

6. Identify the similar words Ex- Surf: Internet

- a) Food: chef b) Look: book c) Drive: Bi-cycle ✓
 d) Browse: website ✓

7. Identify the words which share a relationship similar to the words in the question Keys:Piano

- a) Keys: Computer b) String: Guitar ✓
 c) Flowers: garden d) None of the above

8. Which of the following words is closest to the word in the question (Ameliorate)

- a) Improve b) excess ✓
 c) degrade d) bad

9. $[(20+15)*(20-15)]/5$

- a) 35 b) 5 ✓
 c) 10 d) 20

10. The thief ----- the door.

- a) Broke open ✓
 b) opened c) Broke d) unlocked

11. The environment damage caused by the spill of oil will last

- a) For several years b) to several years c) for years severally d) to many years

12. Which of the following words is closest to the word in the question

- a) Body b) policeman c) grains d) vegetables

13. Identify the words which share a relationship similar to the words in the question

- a) Admiration: Love b) Life: hope c) Happiness: sorrow d) Youth: fun

14. Anu takes not only dance classes ----- singing classes

- a) but b) too c) but also d) but too

15. The presenter got angry when he discovered that the LCD was -----

- a) out of order b) not on c) outside d) in order

16. Which of the following words is closest to the word in the question nibble?

- a) Eat b) drink c) sleep d) dance

17. Which of the following words is closest in the question Eradicate?

- a) Launch b) sow c) remove d) plough

18. Identify the similar words for Doctor-Drugs

- a) Pianist-Piano b) Cricketer-Ball c) Professor-Lecture d) Honeybee-Hive

19. Balu earning for a day was Rs. 50/- his earning grow by 60% how much does he earn now?

- a) 60 b) 70 c) 80 d) 100

20. Which of the following words is closest to wheezing?

- a) Swimming b) Breathing c) Playing d) Waving
-



Name of the Student:	
Exam Seat No.:-	Marks Obtained:-
Signature Of the Teacher:	

1. We saw no one there-----?
a) shall we b) did we c) don't we d) none of the above
2. The situation in which message is delivered is the
a) source b) content c) medium d) channel
3. Communication requires---
a) accurecy b) fluency c) appropriacy d) all the above
4. This is the first time I ----- your city.
a) visited b) was visiting c) have visited d) had visited
5. Speaking skill is the function of ----- sense.
a) channel b) listening c) understanding d) lingual
6. Identifying is possible because of ----
a) skimming b) skinning c) both d) none
7. What is part of an application?
a) subject b) object c) attachment d) appendice
8. How is an official letter no sent?
a) by hand b) by post c) by e-mail d) by car
9. For report writing we need---
a) careful info b) morphology c) corpus d) exoression
10. Which of these is not a step in listening process?
a) to stop talking b) receiving c) misinterpreting d) responding
11. What are the listening levels?
a) one b) two c) four d) five

- ear of rejection is one type of -----
- a) depression b) failure c) sadness d) speech anxiety
13. Voice expressions can be judged by -----
- a) vocals b) tone of voice c) speed of voice d) words selections
14. Good speakers have the ability of -----
- a) quick analysis b) understanding c) paraphrasing d) all of them
15. At end of speech we ----
- a) conclude b) repeat c) paraphrase d) pause
16. if you do not understand what you read, what one thing you could do?
- a) skip it b) ask the teacher c) reread it d) recall it
17. what two steps should be done together?
- a) recite/review b) read/review c) read/recite d) read/question
18. which one of the following is not a reading technique?
- a) scanning b) skimming c) fiction d) intensive reading
19. Looking for a number in your phone is an example of---
- a) intensive b) extensive c) skimming d) scanning
20. -----is a complex cognitive PBO procdess of decoding symbols to derive meaning
- a) writing b) listning c)reading d)speaking

AZAD SENIOR COLLEGE, AUSA.

VALUE ADDED COURSE IN FUNCTIONAL ENGLISH

VAFE-2022

EXAMINATION FEB-2022

(MCQ)

(13/02/2022)

Time: 10:00 am to 11:00 am

Max. Marks: 40



Name of the Student:	
Exam Seat No.:-	Marks Obtained:-
Signature Of the Teacher:	

Tick mark to the correct answer

1. What are the listening levels?

- a) one b) two c) four d) five

2. Fear of rejection is one type of -----

- a) depression b) failure c) sadness d) speech anxiety

3. Voice expressions can be judged by -----

- a) vocals b) tone of voice c) speed of voice d) words selections

4. Good speakers have the ability of -----

- a) quick analysis b) understanding c) paraphrasing d) all of them

5. At end of speech we ----

- a) conclude b) repeat c) paraphrase d) pause

6. if you do not understand what you read, what one thing you could do?

- a) skip it b) ask the teacher c) reread it d) recall it

7. what two steps should be done together?

- a) recite/review b) read/review c) read/recite d) read/question

8. which one of the following is not a reading technique?

- a) scanning b) skimming c) fiction d) intensive reading

9. Looking for a number in your phone is an example of---

- a) intensive b) extensive c) skimming d) scanning

10. -----is a complex cognitive PBO procdess of decoding symbols to derive meaning

- a) writing b) listning c)reading d)speaking

11. We saw no one there-----?

- a) shall we b) did we c) don't we d) none of the above

12. The situation in which message is delivered is the
a) source b) content c) medium d) channel
13. Communication requires---
a) accuracy b) fluency c) appropriacy d) all the above
14. This is the first time I ----- your city.
a) visited b) was visiting c) have visited d) had visited
15. Speaking skill is the function of ----- sense.
a) channel b) listening c) understanding d) lingual
16. Identifying is possible because of ----
a) skimming b) skinning c) both d) none
17. What is part of an application?
a) subject b) object c) attachment d) appendice
18. How is an official letter no sent?
a) by hand b) by post c) by e-mail d) by car
19. For report writing we need---
a) careful info b) morphology c) corpus d) exoression
20. Which of these is not a step in listening process?
a) to stop talking b) receiving c) misinterpreting d) responding



Name of the Student:	
Exam Seat No.:-	Marks Obtained:-
Signature Of the Teacher:	

Tick mark to the correct answer

- Identifying is possible because of ----
a) skimming b) skinning c) both d) none
- What is part of an application?
a) subject b) object c) attachment d) appendice
- How is an official letter no sent?
a) by hand b) by post c) by e-mail d) by car
- For report writing we need---
a) careful info b) morphology c) corpus d) exoression
- Which of these is not a step in listening process?
a) to stop talking b) receiving c) misinterpreting d) responding
- What are the listening levels?
a) one b) two c) four d) five
- Fear of rejection is one type of -----
a) depression b) failure c) sadness d) speech anxiety
- Voice expressions can be judged by -----
a) vocals b) tone of voice c) speed of voice d) words selections
- Good speakers have the ability of -----
a) quick analysis b) understanding c) paraphrasing d) all of them
- At end of speech we ----
a) conclude b) repeat c) paraphrase d) pause
- if you do not understand what you read, what one thing you could do?
a) skip it b) ask the teacher c) reread it d) recall it

12. what two steps should be done together?
a) recite/review b) read/review c) read/recite d) read/question
13. which one of the following is not a reading technique?
a) scanning b) skimming c) fiction d) intensive reading
14. Looking for a number in your phone is an example of---
a) intensive b) extensive c) skimming d) scanning
15. -----is a complex cognitive PBO process of decoding symbols to derive meaning
a) writing b) listening c) reading d) speaking
16. We saw no one there-----?
a) shall we b) did we c) don't we d) none of the above
17. The situation in which message is delivered is the
a) source b) content c) medium d) channel
18. Communication requires---
a) accuracy b) fluency c) appropriacy d) all the above
19. This is the first time I ----- your city.
a) visited b) was visiting c) have visited d) had visited
20. Speaking skill is the function of ----- sense.
a) channel b) listening c) understanding d) lingual

Hindustani Education Society's
AZAD SENIOR COLLEGE, AUSA.
VALUE ADDED COURSE IN ENGLISH FOR BPO
VAEB-2018
EXAMINATION FEB-2018
(MCQ)



(17/02/2019)

Time: 10:30 pm to 11:30 pm

Max. Marks: 40

Name of the student		Marks Obtained	
Exam Seat Number		Signature of the Teacher	

N.B.:- 1. All questions are compulsory.

2. All questions carry equal marks.

3. Tick mark (✓) to the correct answer.

1. The environment damage caused by the spill of oil will last

- a) For several years b) to several years c) for years severally d) to many years

2. Which of the following words is closest to the word in the question

- a) Body b) policeman c) grains d) vegetables

3. Identify the words which share a relationship similar to the words in the question

- a) Admiration: Love b) Life: hope c) Happiness: sorrow d) Youth: fun

4. Anu takes not only dance classes ----- singing classes

- a) but b) too c) but also d) but too

5. The presenter got angry when he discovered that the LCD was -----

- a) out of order b) not on c) outside d) in order

6. Which of the following words is closest to the word in the question nibble?

- a) Eat b) drink c) sleep d) dance

7. Which of the following words is closest in the question Eradicate?

- a) Launch b) sow c) remove d) plough

8. Identify the similar words for Doctor-Drugs

- a) Pianist-Piano b) Cricketer-Ball c) Professor-Lecture d) Honeybee-Hive

9. Balu earning for a day was Rs. 50/- his earning grow by 60% how much does he earn now?

- a) 60 b) 70 c) 80 d) 100

10. Which of the following words is closest to wheezing?

- a) Swimming b) Breathing c) Playing d) Waving

11. Identify the similar words Ex- Surf: Internet

- a) Food: chef b) Look: book c) Drive: Bi-cycle d) Browse: website

12. Identify the words which share a relationship similar to the words in the question

Keys:Piano

- a) Keys: Computer b) String: Guitar c) Flowers: garden d)None of the above

13. Which of the following words is closest to the word in the question (Ameliorate)

- a) Improve b) excess c) degrade d)bad

14. $[(20+15)*(20-15)]/5$

- a) 35 b) 5 c) 10 d) 20

15. The thief ----- the door.

- a) Broke open b) opened c) Broke d)unloked

16. If bob (call)-----, tell him I will call him back

- a) Calls b) called c) call d) call up

17. The women wished she ----- a tough action against the culprits.

- a)had taken b) should take c) took d) taken

18. Identify the words which share a relationship similar to the words in the question

Birds: Flock

- a) Sheeps: Herd b)Aeroplanes: Fleet c) Crows: Murder d) all the above

19. If you had asked her permission she (not let)----- you go.

- a)won't let b) will not let c) wouldn't have let d) will not have let

20. I wouldn't have got tulips for you if I ----- (know) that you didn't like them.

- a) knew b) had known c) have known d) know
-

Hindustani Education Society's
AZAD SENIOR COLLEGE, AUSA.
VALUE ADDED COURSE IN ENGLISH FOR BPO
VAEB-2022
EXAMINATION FEB-2022
(MCQ)



(25/02/2022)

Time: 11:00 pm to 12:30 pm

Max. Marks: 40

Name of the student		Marks Obtained	
Exam Seat Number		Signature of the Teacher	

N.B.:- 1. All questions are compulsory.

2. All questions carry equal marks.

3. Tick mark ($\sqrt{\quad}$) to the correct answer.

1. Identify the similar words Ex- Surf: Internet

a) Food: chef b) Look: book c) Drive: Bi-cycle d) Browse: website

2. Identify the words which share a relationship similar to the words in the question Keys:Piano

a) Keys: Computer b) String: Guitar c) Flowers: garden d) None of the above

3. Which of the following words is closest to the word in the question (Ameliorate)

a) Improve b) excess c) degrade d) bad

4. $[(20+15)*(20-15)]/5$

a) 35 b) 5 c) 10 d) 20

5. The thief ----- the door.

a) Broke open b) opened c) Broke d) unlocked

6. The environment damage caused by the spill of oil will last

a) For several years b) to several years c) for years severally d) to many years

7. Which of the following words is closest to the word in the question

a) Body b) policeman c) grains d) vegetables

8. Identify the words which share a relationship similar to the words in the question

a) Admiration: Love b) Life: hope c) Happiness: sorrow d) Youth: fun

9. Anu takes not only dance classes ----- singing classes

a) but b) too c) but also d) but too

10. The presenter got angry when he discovered that the LCD was -----

a) out of order b) not on c) outside d) in order

11. Which of the following words is closest to the word in the question nibble?

- a) Eat b) drink c) sleep d) dance
12. Which of the following words is closest in the question Eradicate?
a) Launch b) sow c) remove d) plough
13. Identify the similar words for Doctor-Drugs
a) Pianist-Piano b) Cricketer-Ball c) Professor-Lecture d) Honeybee-Hive
14. Balu earning for a day was Rs. 50/- his earning grow by 60% how much does he earns now?
a) 60 b) 70 c) 80 d) 100
15. Which of the following words is closest to wheezing?
a) Swimming b) Breathing c) Playing d) Waving
16. If bob (call)-----, tell him I will call him back
a) Calls b) called c) call d) call up
17. The women wished she ----- a tough action against the culprits.
a) had taken b) should take c) took d) taken
18. Identify the words which share a relationship similar to the words in the question
Birds: Flock
a) Sheeps: Herd b) Aeroplanes: Fleet c) Crows: Murder d) all the above
19. If you had asked her permission she (not let)----- you go.
a) won't let b) will not let c) wouldn't have let d) will not have let
20. I wouldn't have got tulips for you if I ----- (know) that you didn't like them.
a) knew b) had known c) have known d) know
-

Hindustani Education Society's
AZAD SENIOR COLLEGE, AUSA.
VALUE ADDED COURSE IN ENGLISH FOR BPO
VAEB-2023
EXAMINATION FEB-2023
(MCQ)



(18/02/2023)

Time: 10:00 am to 11:00 am

Max. Marks: 40

Name of the student		Marks Obtained	
Exam Seat Number		Signature of the Teacher	

- N.B.:- 1. All questions are compulsory.
2. All questions carry equal marks.
3. Tick mark (✓) to the correct answer.

1. If bob (call)-----, tell him I will call him back

- a) Calls b) called c) call d) call up

2. The women wished she ----- a tough action against the culprits.

- a) had taken b) should take c) took d) taken

3. Identify the words which share a relationship similar to the words in the question

Birds: Flock

- a) Sheeps: Herd b) Aeroplanes: Fleet c) Crows: Murder d) all the above

4. If you had asked her permission she (not let)----- you go.

- a) won't let b) will not let c) wouldn't have let d) will not have let

5. I wouldn't have got tulips for you if I ----- (know) that you didn't like them.

- a) knew b) had known c) have known d) know

6. Identify the similar words Ex- Surf: Internet

- a) Food: chef b) Look: book c) Drive: Bi-cycle d) Browse: website

7. Identify the words which share a relationship similar to the words in the question Keys:Piano

- a) Keys: Computer b) String: Guitar c) Flowers: garden d) None of the above

8. Which of the following words is closest to the word in the question (Ameliorate)

- a) Improve b) excess c) degrade d) bad

9. $[(20+15)*(20-15)]/5$

- a) 35 b) 5 c) 10 d) 20

10. The thief ----- the door.

- a) Broke open b) opened c) Broke d) unlocked

11. The environment damage caused by the spill of oil will last
a) For several years b) to several years c) for years severally d) to many years
12. Which of the following words is closest to the word in the question
a) Body b) policeman c) grains d) vegetables
13. Identify the words which share a relationship similar to the words in the question
a) Admiration: Love b) Life: hope c) Happiness: sorrow d) Youth: fun
14. Anu takes not only dance classes ----- singing classes
a) but b) too c) but also d) but too
15. The presenter got angry when he discovered that the LCD was -----
a) out of order b) not on c) outside d) in order
16. Which of the following words is closest to the word in the question nibble?
a) Eat b) drink c) sleep d) dance
17. Which of the following words is closest in the question Eradicate?
a) Launch b) sow c) remove d) plough
18. Identify the similar words for Doctor-Drugs
a) Pianist-Piano b) Cricketer-Ball c) Professor-Lecture d) Honeybee-Hive
19. Balu earning for a day was Rs. 50/- his earning grow by 60% how much does he earns now?
a) 60 b) 70 c) 80 d) 100
20. Which of the following words is closest to wheezing?
a) Swimming b) Breathing c) Playing d) Waving
-

CERTIFICATE OF COMPLETION

This is to certify that

Has successfully completed the value added course in

Functional English

Authorised By Azad Senior College, Ausa

Date:

Principal

CERTIFICATE OF COMPLETION

This is to certify that

Has successfully completed the value added course in

English for BPO

Authorised By Azad Senior College, Ausa

Date:

Principal